

KINGS COVE HOMEOWNERS ASSOCIATION

APPLICATION TO THE ARCHITECTURAL REVIEW COMMITTEE

*This request form is to be completed by the property owner and submitted to the Architectural Review Committee (ARC) for approval **BEFORE** any work commences. No work is to start prior to ARC approval in writing.*

Please refer to your Declaration of Covenants and Restrictions for a description of the ARC and its purpose. Be sure to complete this application **IN FULL**. A copy of the property's survey must accompany this application indicating where the alteration and/or addition are located.

NAME _____ DATE _____

ADDRESS _____ LOT # _____

PHONE (Home) _____ (Work) _____

DESCRIBE THE ALTERATION/ADDITION: (Fence Installation, Exterior Painting, Screen Enclosure, Pool, etc.)

LOCATION: (A copy of the property's survey showing where the planned addition/alteration is to be located must be attached to this application)

SPECIFICATIONS: (Copies of plans, estimates and/or pictures must be attached to this application.)

DIMENSIONS: _____

MATERIALS: _____

COLORS: _____

FOR EXTERIOR PAINTING – PAINT CHIP(S) MUST BE ATTACHED TO THIS APPLICATION.

It is the Property Owner's responsibility to conform to all local Zoning and Building Regulations. All required building permits from the County/City must be obtained by the property owner and of copy of the permit must be presented to the Association.

The Association has thirty (30) days after receiving this form to review and reply to ARC requests.

Mail Application To:

**Kings Cove Homeowners Association
P.O. Box 2382
Goldenrod, FL. 32733**

THIS SECTION IS TO BE COMPLETED BY THE ARCHITECTURAL REVIEW COMMITTEE

Date Received _____ Date Approved _____ Date Denied _____

BOARD MEMBER SIGNATURE: _____

COMMENTS: _____

