

**KINGS COVE HOMEOWNERS ASSOCIATION  
APPLICATION TO THE ARCHITECTURAL REVIEW COMMITTEE**

*This request form is to be completed by the property owner and submitted to the Architectural Review Committee (ARC) for approval **BEFORE** any work commences. No work is to start prior to ARC approval in writing.*

Please refer to your Declaration of Covenants and Restrictions for a description of the ARC and its purpose. Be sure to complete this application **IN FULL**. A copy of the property's survey must accompany this application indicating where the alteration and/or addition are located.

\*\*\*\*\*

NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_ LOT # \_\_\_\_\_

PHONE (HOME) \_\_\_\_\_ CELL \_\_\_\_\_

DESCRIBE THE ALTERATION/ADDITION: (Fence Installation, Exterior Painting, Screen Enclosure, Pool, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LOCATION: (A copy of the property's survey showing where the planned addition/alteration is to be located must be attached to this application.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SPECIFICATIONS: (Copies of plans, estimates and/or pictures must be attached to this application.)

DIMENSIONS: \_\_\_\_\_

MATERIALS: \_\_\_\_\_

COLORS: \_\_\_\_\_

**FOR EXTERIOR PAINTING: PAINT SAMPLE/COLOR INFORMATION MUST BE ATTACHED TO THIS APPLICATION**

It is the Property Owner's responsibility to conform to all local zoning and building regulations. All required building permits from the county/city must be obtained by the property owner. **THE ASSOCIATION HAS THIRTY (30) DAYS AFTER RECEIVING THIS FORM TO REVIEW AND REPLY**

**COMPLETED FORMS CAN BE SUBMITTED BY:**

**MAIL: KINGS COVE HOA, P.O. BOX 2382, GOLDENROD, FL 32733**

**EMAIL: MICHELLECARTER.HOA@GMAIL.COM**

THIS SECTION TO BE COMPLETED BY THE ARCHITECTURAL REVIEW COMMITTEE

Date Received \_\_\_\_\_ Date Approved \_\_\_\_\_ Date Denied \_\_\_\_\_

Board Member Signature: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_