

APPLICATION TO THE ARCHITECTURAL REVIEW COMMITTEE

*This request form is to be completed by the property owner and submitted to the Architectural Review Committee (ARC) for approval **BEFORE** any work commences. No work is to start prior to ARC approval in writing.*

Please refer to your Declaration of Covenants and Restrictions for a description of the ARC and its purpose. Be sure to complete this application **IN FULL**. A copy of the property's survey must accompany this application indicating where the alteration and/or addition are located.

NAME _____ DATE _____

STREET _____ HOUSE # _____

PHONE (HOME) _____ CELL _____

DESCRIBE ALTERATION/ADDITION: (Fence Installation, Ext. Painting, Screen Enclosure, Pool, etc.)

LOCATION: (A copy of the property's survey showing where the planned addition/alteration is to be located must be attached to this application for changes related to construction or new fence.)

SPECIFICATIONS: (Copies of plans, estimates and/or pictures must be attached to this application.)

DIMENSIONS: _____

MATERIALS: _____

COLORS: _____

FOR EXTERIOR PAINTING: PAINT SAMPLE/COLOR INFORMATION MUST BE ATTACHED TO THIS APPLICATION

It is the Property Owner's responsibility to conform to all local zoning and building regulations . All required building permits from the county/city must be obtained by the property owner. THE ASSOCIATION HAS THIRTY (30) DAYS AFTER RECEIVING THIS FORM TO REVIEW AND REPLY

**COMPLETED FORMS CAN BE SUBMITTED BY MAIL TO:
KINGS COVE HOA, P.O. BOX 2382, GOLDENROD, FL 32733
OR SIMPLY EMAIL COMPLETED FORM TO: ARC@KINGS-COVE.ORG**

THIS SECTION TO BE COMPLETED BY THE ARCHITECTURAL REVIEW COMMITTEE

Date Received _____ Date Approved _____ Date Denied _____

ARC Member Name: _____

Comments: _____
